

**The Vestry of Calvary Episcopal Church
July 08, 2025 Vestry Meeting
Meeting Minutes**

Term Expires:

January 2026

John Bradshaw - **Present**
David Cook, Sr Warden - **Present**
Oscar Lozano, Jr Warden – **Present**
Sonia McGrath - **Present**

January 2027

Alice Ascencio - **Present**
Brandon Campbell – **Present**
Steve Evans - **Present**
Lori Hoy - **Present**

January 2028

Kathy Bethke - **Present**
Betty Gorhan - **Present**
Jim Grotte – **Present**
Bob Morris - *Not Present*

Ex-officio members

Scott McLemore, *Treasurer* – *Not Present*
Kathy Haley, *Clerk* – **Present**
Bill Daw, *Chancellor* – *Not Present*

Rev. Nancy Wilkes, Deacon – *Not Present*
Rev. Ralph B. Morgan, Rector - **Present**

Opening and Devotion

The meeting opened in prayer by Fr. Ralph Morgan at 6:25 pm.
David Cook gave the devotional.

Business

Meeting Minutes for the June 10, 2025 Vestry Meeting were reviewed.

Motion: Betty Gorham made a motion to accept the Minutes as presented. John Bradshaw seconded the motion, and the motion passed.

The Treasurer's report (prepared by Treasurer Scott McLemore and included in the vestry packet) was presented by Greg Bethke.

Greg Bethke reviewed the Capital Campaign Report (included in the vestry packet).

Motion: Sonia McGrath made a motion to accept the Treasurer's report. Steve Evans seconded the motion, and the motion passed.

Rector's Report – Fr. Ralph presented the Rector's report. See report in APPENDIX for details.

Sr. Warden's Report – David Cook gave the Senior Warden's report. David contacted a Blue Cross CPR instructor, and she will give the course at no charge to Calvary however participants will not be given certification for the course. Fr. Ralph and David Cook will pick a date for the training. The Calvary staff will work on purchasing first aid kits.

Jr. Warden's Report – Oscar Lozano reviewed the Junior Warden's report (included in the vestry packet).

Formation

Further discussion on the five open-ended questions related to Christian Education that were presented to the Vestry at the June meeting. It was discussed that a curriculum for nursery age children would be great way to support their early Christian development. Alice Ascencio, John Bradshaw and Bob Morris were given the action item of researching curriculum for younger children.

Old Business

It was noted that construction quotes for the walkway have not yet been received.

New Business – No new business.

Adjournment – The meeting adjourned at 8:00 pm.

Minutes Submitted by Kathy Haley, Clerk

See page 3 for APPENDIX

Rector's Report for July 8, 2025

- Sterling Overshown has accepted the position of Director of Music for Calvary
 - He will oversee all worship music for Sundays and special services
 - Holidays, funeral/memorial, wedding and others...
- Scott McLemore informed me that he intends to step down after 15 years of serving as assistant treasurer and the last three as treasurer of Calvary Church. I have approached Marian Briscoe about returning and filling this vacancy and she has agreed. The transition will take place in January, although Marion will start attending our finance meetings this fall.
- Coffee issues
- BBQ Pit issues
- Front door Key and unlock positions
 - Procedures will Supply Priest for unlocking the front door – Sterling?
- I will be out of town two Sundays – July 20 and 27th. – Rev. Dr. John Graham will be with us for two weeks - both services.
 - I will be out of the office July 14th – 19th and 26th – 31st. I'll be in Estes Park Co. the first week and Waco with my daughter and granddaughter the second week.
- Summer hours:
 - The office is open Monday – Thursday 9-3
 - I will continue to take Monday's off and make visits on Fridays and or work from home some Friday's.
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That's all I have for now. Thank you all for what you do and why you do it.



____ Date: July 8, 2025
Rev. Ralph B. Morgan, Rector
Calvary Episcopal Church, Richmond